



# LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Horticulture Commission, P.O. Box 91081, Baton Rouge, LA 70821-9081, (225) 952-8100, FAX (225) 925-3760



## APPLICATION FOR EXAMINATION(S)

MAKE YOUR NUMBERS & LETTERS EXACTLY LIKE THESE EXAMPLES. USE CAPITAL LETTERS ONLY.

1 2 3 4 5 6 7 8 9 0 A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

NAME	Mr.	Ms.	Mrs.																				
FIRST																							
MIDDLE																							
LAST																							
SUFFIX																							

PHONE						
BUSINESS PHONE						

DATE OF BIRTH *						
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\* All applicants for licensure or permitting under the provisions of L.R.S. 3:3801 et seq., must have attained their eighteenth (18th) birthday.

MAILING ADDRESS																				
CITY											STATE			ZIP CODE						

BUSINESS NAME																				
BUSINESS ADDRESS																				
CITY											STATE			ZIP CODE						
PARISH																				

☐ PLEASE CHECK IF RE-TAKE

**NOTE: A \$50.00 fee for each exam must accompany this form. You have 90 days from time of application in which to take exam or your exam fee will be forfeited. Make check or money order payable to Louisiana Horticulture Commission.**

<input type="checkbox"/> LANDSCAPE HORTICULTURIST	<input type="checkbox"/> ARBORIST
<input type="checkbox"/> LANDSCAPE IRRIGATION CONTRACTOR	<input type="checkbox"/> UTILITY ARBORIST
<input type="checkbox"/> WHOLESALE FLORISTRY	

SIGNATURE	DATE				
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Please check the office at which you want to take the examination:

<input type="checkbox"/> BATON ROUGE	<input type="checkbox"/> ALEXANDRIA
<input type="checkbox"/> SHREVEPORT	<input type="checkbox"/> OPELOUSAS
<input type="checkbox"/> MONROE	<input type="checkbox"/> NEW ORLEANS
<input type="checkbox"/> CROWLEY	

EXAM APPLICATION FEE      0120 1595 01 \_\_

OFFICE USE	
Transmittal #	
Check #	
Date	
Amt. \$	.00

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## REFERENCE MATERIAL APPLICATION

MAKE YOUR NUMBERS & LETTERS EXACTLY LIKE THESE EXAMPLES. USE CAPITAL LETTERS ONLY.

1	2	3	4	5	6	7	8	9	0	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
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PHONE

Three empty 2x2 grids are provided for drawing a square. Each grid is a square divided into four smaller squares by a horizontal and a vertical line.

BUSINESS PHONE

MAILING ADDRESS

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REFERENCE MATERIAL FOR RETAIL FLORIST EXAM:

## “FLOWERS: CREATIVE DESIGN”

Please enclose \$49.00, and \$6.00 postage and handling fee for each booklet ordered, for a total of \$55.00 per booklet.

REFERENCE MATERIAL FOR THE LANDSCAPE HORTICULTURIST EXAM:

**“THE LOUISIANA NURSERYMEN’S MANUAL FOR THE ENVIRONMENTAL  
HORTICULTURE INDUSTRY”**

Please enclose \$60.00, and \$6.00 postage and handling fee for each manual ordered, for a total of \$66.00 per manual.

REFERENCE MATERIAL FOR THE ARBORIST AND UTILITY ARBORIST EXAMS:

## “ARBORISTS’ CERTIFICATION STUDY GUIDE”

Please enclose \$65.00, and \$6.00 postage and handling fee for each manual ordered, for a total of \$71.00 per manual.

## ADDITIONAL STUDY MATERIAL FOR UTILITY ARBORISTS: "UTILITY PRUNING OF TREES"

Please enclose **\$5.00**, and **\$1.50** postage and handling for each booklet ordered, for a total of **\$6.50** per booklet.

PRIMARY REFERENCE MATERIAL FOR THE LANDSCAPE IRRIGATION CONTRACTOR'S EXAM:

## "TURF IRRIGATION MANUAL"

Please enclose \$40.00, and \$6.00 postage and handling fee for each manual ordered, for a total of \$46.00 per manual.

ADDITIONAL REFERENCE MATERIAL FOR THE LANDSCAPE IRRIGATION CONTRACTOR'S EXAM:

**"CERTIFIED IRRIGATION CONTRACTOR WORKBOOK"**

Please enclose \$40.00, and \$6.00 postage and handling fee for each manual ordered, for a total of \$46.00 per manual.

\$	.	TOTAL AMOUNT ENCLOSED
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**NOTE: Make check or money order payable to Louisiana Horticulture Commission.**

SIGNATURE

DATE \_\_\_\_\_

[illegible]

## REFERENCE MATERIAL

0120 1835 01

OFFICE USE

Transmittal #

Check #

Date \_\_\_\_\_

Amt.	\$
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# LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM

COMMISSIONER



225/952-8100

## HORTICULTURE AND NURSERY LICENSES AND PERMITS

### **Agricultural & Environmental Sciences**

P.O. Box 3596  
Baton Rouge,  
LA 70821  
(225) 925-3770  
Fax: 925-3760

### **Agro-Consumer Services**

P.O. Box 3098  
Baton Rouge,  
LA 70821  
(225) 922-1341  
Fax: 923-4877

### **Animal Health & Food Safety**

P.O. Box 1951  
Baton Rouge,  
LA 70821  
(225) 925-3962  
Fax: 925-4103

### **Forestry**

P.O. Box 1628  
Baton Rouge,  
LA 70821  
(225) 925-4500  
Fax: 922-1356

### **Management & Finance**

P.O. Box 3481  
Baton Rouge,  
LA 70821  
(225) 922-1255  
Fax: 925-6012

### **Marketing**

P.O. Box 3334  
Baton Rouge,  
LA 70821  
(225) 922-1277  
Fax: 922-1289

### **Soil & Water Conservation**

P.O. Box 3554  
Baton Rouge,  
LA 70821  
(225) 922-1269  
Fax: 922-2577

The Louisiana Horticulture Law states that no person shall receive fees, advertise, or solicit business in a regulated profession or occupation unless he holds the appropriate license or permit, or has a regular employee who holds the appropriate license or permit, or is employed by a person who holds the appropriate license or permit. For specifics on what each license or permit authorizes, see Section 3808 of the Horticulture Commission Law. All licensees are required to place at least one of their license numbers on all business related vehicles that have advertisements on them (Section 115 E of regulations).

### Retail Florist License

Authorizes the holder to arrange and sell floral designs, cut flowers and ornamental plants. Does not include the sale of woody ornamentals, such as tall trees or fruit trees. Must have a regular employee (minimum of 32 hours per week) at each place of business who is a licensed florist. Does not apply to artificial materials or dried plant materials.

Requirements: Exam - Written and Design Portions  
(Given Quarterly)

Fee - Written - \$50; Design - \$100  
(Total - \$150)

License Fee - \$75 per year.

### Landscape Horticulturist License

Authorizes the holder to recommend and execute measures for interior and exterior beautification through the use of nursery stock, may sell or lease and maintain nursery stock. Includes bed preparation, plant installation, sod installation, pruning, fertilizing, landscape maintenance and operating a nursery. Cannot draw landscape designs for a fee. May prepare drawings to indicate the placement of nursery stock. Must have licensees name, the words "Landscape Horticulturist", and license number on all drawings. We do not regulate yard work (cutting lawns, edging and hand-weeding beds).

Requirements: Written Exam - By appointment  
Fee - \$50  
License Fee - \$75

### **Landscape Irrigation Contractor License**

Authorizes the holder to construct, install, connect, repair, maintain, improve or alter any portion of a landscape irrigation system, including the required wiring for that system. Requires the licensee to obtain a water supply protection specialist endorsement from the State Plumbing Board before connecting to a public or private water supply system. Licensees must enter into a written contract with the property owner specifying the landscape irrigation services to be performed and the sum to be paid for the services.

Requirements:      Written Exam - By appointment  
Fee - \$50  
Certificate of Liability Insurance -  
                         \$25,000 per person bodily injury  
                         And  
                         \$50,000 per person for property damage  
Attendance of continuing education seminar every three  
years for renewal of license.  
License Fee - \$75

### **Wholesale Florist License**

Authorizes the holder to prepare and sell cut flowers, plant materials and ornamental plants to retail florists and cut flower dealers. Cannot make and/or sell floral arrangements.

Requirements:      Written Exam - By appointment  
Fee - \$50  
License Fee - \$75

### **Arborist License**

Authorizes the holder to make recommendations or execute tree surgery type work including tree removal, pruning, trimming, cabling, fertilization and cavity work. Licensees must enter into a written contract with property owners specifying work to be done and sum to be paid.

Requirements:      Written Exam - By appointment  
Fee - \$50  
Certificate of Liability Insurance -  
                         \$25,000 per person for bodily injury  
                         And  
                         \$50,000 per person for property damage  
Attendance of continuing education seminar annually for  
renewal of license.  
License Fee - \$75 per year.



### **Utility Arborist License**

Authorizes the holder to recommend and execute the removal of trees or portions of trees along utility rights of way.

Requirements:      Written Exam - By appointment  
Fee - \$50  
Certificate of Liability Insurance -  
                             \$25,000 per person for bodily injury  
                             And  
                             \$50,000 per person for property damages  
Attendance of continuing education seminar annually for  
                             renewal of license.  
License Fee - \$75 per year.

### **Landscape Architect License**

Authorizes the holder to prepare landscape plans, grading plans, studies, designs, construction details, etc. for a fee.

Requirements:      National Exam - Given twice yearly  
Fee - Changes each year - cost of National Exam plus \$200  
for new applicants and applicants for reciprocity and \$100 for  
applicants retaking the exam.  
Minimum of 8 credit hours of continuing education annually.  
License Fee - \$75 per year.

### **Nursery Certificate Permit (Growers Permit)**

Authorizes a grower to sell nursery stock, cut flowers, and bulbs which he/she grows. Permit is issued after inspection is made. Nursery is inspected for any major insects or diseases. No exam is required. Fees are as follows:

NC1    -      Area greater than 2,500 sq. feet and/or Greenhouse greater than 200  
sq. ft. - \$50 per year. For permits effective beginning Jan. 1, 2004 fee  
is \$100 per year.

NC2    -      Home Yard (less than 2,500 sq. ft.) and/or Greenhouse less than  
200 sq. ft. - \$10 per year. For permits effective beginning Jan. 1,  
2004 fee is \$25.00 per year.

If a person wants to both grow and buy nursery stock to sell from only one location, they would need either a grower's permit or a nursery stock dealer permit, not both. If they will be growing the majority of their stock, then they can operate under just a nursery grower's permit. However, if they plan on growing and selling nursery stock at one location, and also selling at additional locations, they would need both the grower's permit and a nursery stock dealer permit for each additional location.

### **Nursery Stock Dealer Permit**

Authorizes the holder to sell nursery stock. In order to apply for a nursery stock dealer permit, the applicant must be involved in the business of selling nursery stock. A Louisiana State Sales Tax number, issued by Louisiana Department of Revenue and Taxation ((225) 219-7318), is required prior to issuance of permit.

Requirements: Permit only - no exam - separate permit required for each outlet.  
Fee - \$130 per outlet per year.

### **Cut Flower Dealer Permit**

Authorizes the holder to sell cut flowers, either singly or in bunches. Cannot arrange flowers in any fashion. In order to apply for a cut flower dealer permit, the applicant must be involved in the business of selling cut flowers. A Louisiana State Sales Tax number, issued by Louisiana Department of Revenue and Taxation ((225) 219-7318), is required prior to issuance of permit.

Requirements: Permit only - no exam - separate permit required for each outlet.  
Fee - \$70 per outlet per year.

### **Many of these licenses and permits have overlaps. For example:**

1. If a nursery grower wants to install and maintain landscapes, they are required to have a landscape horticulturist license.
2. A retail nursery outlet selling nursery stock may operate with a landscape horticulturist license or a nursery stock dealer permit. If they install nursery stock, they are required to have a landscape horticulturist license.
3. A retail florist is not required to have a cut flower dealer permit if they want to sell cut flowers that are not in an arrangement. Also, they are not required to have a nursery stock dealer permit to sell potted plants. However, if they have sod (grass) or woody ornamentals (such as trees, shrubs, etc.) for sale, they would need a nursery stock dealer permit as well as a retail florist license.